

SCHEDULE OF FEES

NON-FIXED FEE MATTERS

- All Items are in units of time: 60 units = 1 hour = \$400.00
- All figures set out below are **exclusive** of GST

DOCUMENTS

Item	Description	Units	Cost
1.	Drawing any document of importance other than correspondence and those listed in item 2 (per page)	21	\$140.00
2.	Drawing proofs, indices, formal lists, extracts from other documents, lists of authorities, or other formal documents (per page)	12	\$80.00
3.	Engrossing documents, when copying or scanning is not appropriate (per page)	3	\$20.00

PERUSING AND EXAMINING DOCUMENTS AND ELECTRONIC DOCUMENTS

	Perusing documents (per page)	3	\$20
4.	Examining documents, when a perusal is not justified (per page)	1	\$6.66
5.	Documents produced by copying or scanning, or receiving emails, faxes, or any other electronic transmissions (per page)		\$0.40

ATTENDANCES AND COMMUNICATIONS

Attendances and oral communications, whether personal or by electronic communication or by telephone, including attendances to swear or take affidavits, or attendances on file, research, conferences with counsel and between solicitors

		Units	Cost
6.	By a lawyer	60	\$400.00
7.	By a legal assistant	15	\$100.00
8.	Filing or delivery of documents, or attending to searches, whether personal or electronic	15	\$100.00

9.	File administration fee includes opening of file, archiving on completion (one off fee)		\$40.00
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CORRESPONDENCE

		Units	Cost
10.	Any correspondence (other than correspondence referred to in Item 12) whether sent by letter, email, SMS or fax (per page)	15	\$100.00
11.	Circular or very short correspondence (per page)	6	\$40.00

FIXED FEE MATTERS

- All figures set out below are **inclusive** of GST
- Disbursements may be charged in addition to fixed fees, at cost
- Fixing of fees are indicative only subject to formal quoting and acceptance of quote

Matter type	Cost	Cost
Estate Planning	Standard Rate	Pensioner Rate
Standard Will	\$330.00	\$275.00
Will with testamentary trust	\$550.00	\$440.00
Powers of Attorney (POA)	\$220.00	\$198.00
Advanced Care Directive (ACD)	\$385.00	\$330.00
Package (Single Standard Will+POA)	\$495.00	\$440.00
Package (Single Standard Will+ACD)	\$660.00	\$625.00
Package (Single POA+ACD)	\$550.00	\$440.00
Package (Single Standard Will+POA+ACD)	\$880.00	\$770.00
Husband/wife Standard Wills	\$550.00	\$440.00
Husband/wife wills with testamentary trusts	\$990.00	\$770.00
Husband/wife POA	\$440.00	\$385.00
Husband/wife ACD	\$660.00	\$550.00
Husband and wife Wills+POA	\$880.00	\$770.00
Husband and wife Wills+ACD	\$990.00	\$880.00

Husband and wife POA+ACD	\$880.00	\$770.00
Husband and wife Wills+POA+ACD	\$1,100.00	\$990.00
Property Law and Conveyancing		
Conveyancing (sale and purchase of land)	\$880.00	N/A
Contract for sale and purchase of land	\$550.00	N/A
Form 1	\$440.00	N/A
Conveyancing (sale and purchase of business)	\$2,200.00	N/A
Verification of Identity procedure (VOI)	\$66.00	N/A
LTO Application (Note Death, Transmission Application etc)	\$330.00	N/A
Caveats	\$330.00	N/A
Form 3 Waivers	\$330.00	N/A
Leases	\$1,100.00	N/A
Commercial and Business Law		
Business Legal Check	\$550.00	N/A
Trust Deeds	\$550.00	N/A
Standard Commercial Agreements and Deeds	\$550.00	N/A
Family Law		
Applications for Divorce	1,100.00	N/A
Applications for Consent Order	2,750.00	N/A
Binding Financial Agreements	2,200.00	N/A